

National Stock Exchange of India Ltd.
Half-Yearly Networth Submission User Manual

TABLE OF CONTENTS

1. ABOUT THIS GUIDE.....	3
1.1 PURPOSE OF THIS GUIDE.....	3
1.2 WHO SHOULD READ THIS GUIDE.....	3
1.3 HOW TO GET IN TOUCH.....	3
1.3.1 DOCUMENTATION SUPPORT.....	3
1.3.2 CUSTOMER SUPPORT.....	3
2. GETTING STARTED.....	4
2.1 STARTING.....	4
2.2 ELECTRONIC MEMBER INTERFACE.....	7
2.2.1 NAVIGATION BAR.....	7
3. COMPLIANCES.....	8
3.1 HALF YEARLY NETWORTH SUBMISSION.....	8
3.1.1 HALF YEARLY NETWORTH SUBMISSION.....	8
3.1.2 PENALTY PREVIEW.....	31
3.1.3 HALF YEARLY NETWORTH MIS.....	34

1. About This Guide

1.1 PURPOSE OF THIS GUIDE

This guide will enable you to use Half Yearly Submission Module of the Electronic Member Interface User Module and provides detailed procedures for the same.

1.2 WHO SHOULD READ THIS GUIDE

This guide is useful for Trading Members who are the users of Electronic Member Interface User module. The main functions of this module include:

- To submit the half yearly submission report, to view it in the MIS report.
- To view the penalty report in MIS form.
- To view and download action letters for penalty and shortfall cases.

1.3 HOW TO GET IN TOUCH

The following sections provide information on how to obtain support for the documentation and the software.

1.3.1 Documentation Support

NSE welcomes your comments and suggestions on the quality and usefulness of this document. For any questions, comments, or suggestions on the documentation, you can contact us at:
National Stock Exchange of India Limited.

Exchange Plaza, Block G,
Bandra-Kurla Complex, Bandra (East),
Mumbai – 400051
Tel – 022-26598100

1.3.2 Customer Support

If you have any problems, questions, comments, or suggestions regarding Electronic Member Interface User module, contact us at the address mentioned above. While contacting customer support, have the following information ready:

- Your NAME, Email address, phone number and FAX number
- The type of hardware including the server configuration and network hardware, if available
- The version of Electronic Member Interface User Module
- The name and version of the operating system

2. Getting Started

In this chapter, you will learn about ‘Half Yearly Submission’ module.

2.1 STARTING

The module has been created on ENIT-NEW-COMPLIANCE.

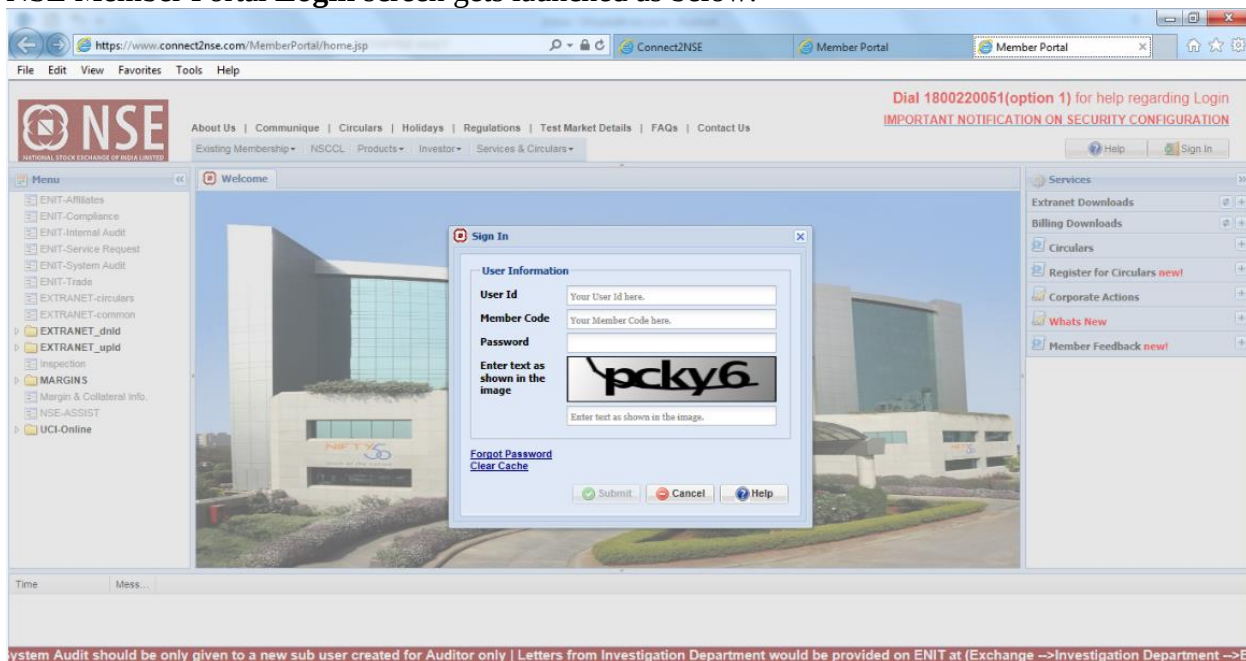
The Member needs to provide access to the new service to the compliance users for accessing above modules. This access to the new service can be given using Admin user provided to the Member.

To start the ‘Electronic Member Interface’ portal, Trading Member first needs to go log in to Member Portal using the ‘UserId, Member Code and Password’.

Then he needs to go to ‘ENIT NEW COMPLIANCE’ tab to get the access. It is advisable to use Internet Explorer -11 (IE11) or higher versions of IE.

To start the electronic member interface user module

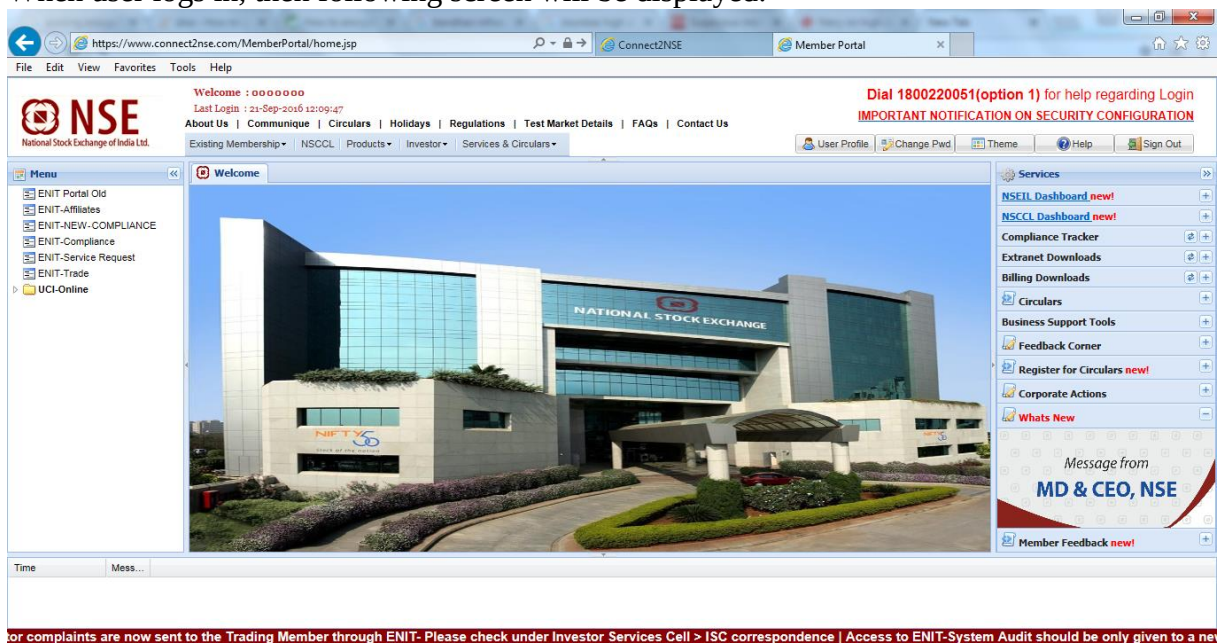
1. Open Internet Explorer browser from the desktop.
2. Type <https://www.connect2nse.com/MemberPortal/home.jsp> in the address bar and then click the **Go** button from the browser.
3. NSE Member Portal **Login** screen gets launched as below:



After entering the credentials, user needs to clicks on ‘Submit’ button to login.

UserId	✓ Type the appropriate Userid in this field. ✓ This field is alphanumeric. ✓ This field is mandatory.
Member Code	✓ Type the appropriate member code of the user in this field. ✓ This field is numeric only. ✓ This field should accept 5 digit correct member code. ✓ This field is mandatory.
Password	✓ Type correct password in this field. ✓ This field accepts alphanumeric & special characters. ✓ This field is mandatory.

4. When user logs in, then following screen will be displayed:



5. When Trading Member opens 'ENIT NEW COMPLIANES' tab, the main screen 'Dashboard' gets open:



Compliance

Welcome

Alerts

Request ID	Module Name	Submission Date	Status	
1	10851/ADVERTISEMENT	ADVERTISEMENT	07-Jun-2016	APPROVAL PENDING
2	10851/ADVERTISEMENT	ADVERTISEMENT	10-Jun-2016	APPROVAL PENDING
3	10851/ADVERTISEMENT	ADVERTISEMENT	10-Jun-2016	APPROVAL PENDING
4	222/ADV/0616/61	ADVERTISEMENT	15-Jun-2016	APPROVAL PENDING
5	10851/ADVERTISEMENT	ADVERTISEMENT	08-Jun-2016	APPROVAL PENDING

Reminders

Request ID	Module Name	Submission Date	Status	
1	10851/ADVERTISEMENT	ADVERTISEMENT	07-Jun-2016	APPROVAL PENDING
2	10851/ADVERTISEMENT	ADVERTISEMENT	10-Jun-2016	APPROVAL PENDING
3	10851/ADVERTISEMENT	ADVERTISEMENT	10-Jun-2016	APPROVAL PENDING
4	222/ADV/0616/61	ADVERTISEMENT	15-Jun-2016	APPROVAL PENDING
5	10851/ADVERTISEMENT	ADVERTISEMENT	08-Jun-2016	APPROVAL PENDING

Submission Alerts

Module Name	Submission Date	Status	
1	ADVERTISEMENT	20-Sep-2016	Submission Pending
2	ADVERTISEMENT	28-Jul-2016	Submission Pending
3	ADVERTISEMENT	13-Sep-2016	Submission Pending
4	ADVERTISEMENT	10-Sep-2016	Submission Pending
5	ADVERTISEMENT	21-Sep-2016	Submission Pending
6	ADVERTISEMENT	17-Sep-2016	Submission Pending

Submission Reminders

Module Name	Submission Date	Status	
1	ADVERTISEMENT	20-Sep-2016	Submission Pending
2	ADVERTISEMENT	28-Jul-2016	Submission Pending
3	ADVERTISEMENT	13-Sep-2016	Submission Pending
4	ADVERTISEMENT	10-Sep-2016	Submission Pending
5	ADVERTISEMENT	21-Sep-2016	Submission Pending
6	ADVERTISEMENT	17-Sep-2016	Submission Pending

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When no records are available, then it will show 'No Records Found'.

2.2 ELECTRONIC MEMBER INTERFACE

To navigate your way in the Electronic Member Interface (User), a proper understanding of the interface is essential. This section illustrates the various parts of the Electronic Member Interface (User) and their uses.

The screenshot displays the NSEIL Electronic Member Interface (User) with the 'Compliance' module selected. The interface includes a navigation bar at the top with the NSEIL logo and a user welcome message. The main content area is divided into several sections:

- Alerts:** A dropdown menu is open, showing options: Advertisement, Client Funding, Insurance, Quarterly Compliance, Key Management Personnel, Director Details, and Half Yearly Networth Submission. Below the menu, a table with columns 'Request ID', 'Submission Date', and 'Status' shows a single record with the value 'found'.
- Reminders:** A table with columns 'Request ID', 'Module Name', 'Submission Date', and 'Status' displays 'No records found'.
- Submission Alerts:** A table with columns 'Module Name', 'Submission Date', and 'Status' displays 'No records found'.
- Submission Reminders:** A table with columns 'Module Name', 'Submission Date', and 'Status' displays 'No records found'.

At the bottom of the interface, there is a pagination control showing 'Page 1 of 0' and a 'No records to view' message.

2.2.1 Navigation Bar

The navigation bar displays the various options available in the Electronic Member Interface (User).

On clicking on 'Compliance' module, 'Half Yearly Submission' module is available:

This screenshot is similar to the previous one, but with the 'Half Yearly Networth Submission' option highlighted in the 'Alerts' dropdown menu. The rest of the interface, including the tables and pagination, remains the same.

‘Half Yearly Network Submission’ module contains:

- Half Yearly Network Submission
- Penalty Preview
- Half Yearly Network MIS

3. COMPLIANCES

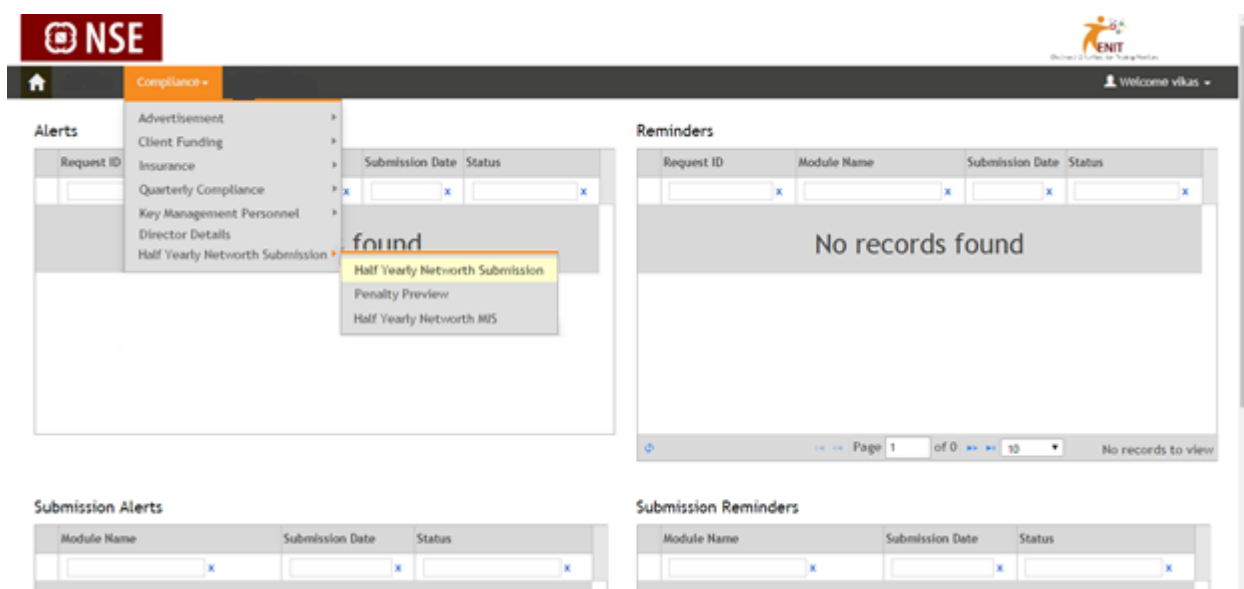
3.1 HALF YEARLY NETWORK SUBMISSION

‘Half Yearly Network Submission’ module helps the Trading Member to submit the half yearly network certificate, to view it in the MIS, to view the penalty report, to download the approved penalty letters.

3.1.1 Half Yearly Network Submission

Using ‘Half Yearly Network Submission’ module, TM is able to submit their half yearly network certificate to the exchange for the applicable current half yearly period.

1. Login with correct member credentials.
2. Click on ‘Compliances’.
3. Go to ‘Half Yearly Network Submission’ module.
4. Select ‘Half Yearly Network Submission’ and click on it.



On clicking, below page will get open:

The screenshot shows the NSEIL website interface. At the top, there is a navigation bar with the NSE logo and a 'Compliance' dropdown menu. Below this, the page title 'HALF YEARLY NETWORK' is displayed. The main form is titled 'HALF YEARLY NETWORK' and contains several input fields and a button. The fields are: 'Member Name' (pre-filled with 'ABC Ltd'), 'Member Code' (pre-filled with '12345'), 'As On Date*' (pre-filled with '31-Mar-2017'), 'Name of CA Firm*' (empty), 'Membership No. of Certifying CA*' (empty), 'Method of Computation of Net Worth*' (dropdown menu with 'Select' selected), and 'Circular Ref.' (empty). There is also a field for 'Upload Scanned copy of Network Certificate & Computation*' with a 'Browse' button. A red button labeled 'COMPUTE NETWORK' is located below the form. A 'Note' section at the bottom left provides instructions on file formats and naming conventions. The footer of the page states 'NSE Copyright (c) 2016'.

Member Name: ABC Ltd

Member Code: 12345

As On Date*: 31-Mar-2017

Name of CA Firm*:

Membership No. of Certifying CA*:

Method of Computation of Net Worth*: Select

Circular Ref.:

Upload Scanned copy of Network Certificate & Computation*: Browse

COMPUTE NETWORK

Note:

1. Attachments only in .pdf/.jpeg/.doc/.docx/.zip/.tiff/.7z/.rar are permitted.
2. Attachment name should not contain any special character (like .,!, etc).

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Here, '**Member Name, Member Code & As on Date**' fields are auto populated and disabled fields.

'**Name of CA Firm, Membership No. of Certifying CA**' are editable blank fields.

'**Name of CA Firm**' should accept maximum 50 characters while '**Membership No. of Certifying CA**' should accept maximum 30 characters.

'**Method of Computation of Net Worth**' is a dropdown option. The general options available are:

- Select
- Dr. L. C. Gupta Method
- Method I of Exchange
- Method II of Exchange
- RBI Method

The method types get allocated to each member depending on the respective constitution/segments the member registered/category of the member etc.

If the TM is assigned for **Dr. L.C.Gupta Method**, then no other method types will be displayed & if the TM is assigned to the **Exchange Method**, then both Dr.L.C.Gupta Method, Exchange Method will be displayed to him. When the TM is **any Bank**, then both Dr.L.C.Gupta Method & RBI method will be displayed to him.

‘**Exchange Method**’ consists of both ‘**Method I of Exchange & Method II of Exchange**’.

On selecting the method type, the ‘Circular Ref.No’ field gets auto populated as below [e.g.]:

The screenshot displays the NSEIL Compliance portal interface. At the top, there is a header with the NSE logo and a navigation bar. The main section is titled 'HALF YEARLY NETWORKTH'. It contains several input fields and a dropdown menu. The 'Member Name' field is populated with 'ABC Ltd'. The 'Member Code' field is populated with '12345'. The 'As On Date' field is populated with '31-Mar-2017'. The 'Name of CA Firm' field is empty. The 'Membership No. of Certifying CA' field is empty. The 'Method of Computation of Net Worth' dropdown menu is set to 'METHOD I OF EXCHANGE'. The 'Circular Ref.' field is populated with 'Circular No. 44 (Ref. NSE/HEM/00184 dated January 22, 19'. The 'Upload Scanned copy of Network Certificate & Computation' field has a 'Browse...' button. Below the form, there is a 'COMPUTE NETWORKTH' button. A note at the bottom states: '1. Attachments only in .pdf/.jpeg/.doc/.docx/.zip/.tif/.7z/.rar are permitted.' The footer shows 'NSE Copyright (c) 2016'.

‘**Upload Scanned copy of Network Certificate & Computation**’ is a browse field. It accepts below document types:

- .pdf
- .jpeg
- .jpg
- .doc
- .docx
- .zip
- .tif
- .7z
- .rar

‘**Compute Networkth**’ is a button, helps the TM to generate the form such that TM can enter the amount to submit his networkth to the exchange.

[A] When mandatory fields are kept blank:

When the mandatory fields are kept blank & TM clicks on 'Compute Network' button, the mandatory fields will get highlighted with red error alert icon, showing the errors for each mandatory field as below:

The screenshot shows the NSEIL Compliance portal. The header includes the NSE logo and a navigation bar with 'Compliance' and a user profile 'Welcome shachi'. The main section is titled 'HALF YEARLY NETWORK'. The form contains the following fields:

- Member Name: ABC Ltd
- Member Code: 12345
- As On Date*: 31-Mar-2017
- Name of CA Firm*: (empty, highlighted with a red error icon)
- Membership No. of Certifying CA*: (empty, highlighted with a red error icon)
- Method of Computation of Net Worth*: Select (highlighted with a red error icon)
- Circular Ref.: (empty)
- Upload Scanned copy of Network Certificate & Computation*: (empty, highlighted with a red error icon)

Below the form is a red button labeled 'COMPUTE NETWORK'. A note states: '1. Attachments only in .pdf/.jpeg/.jpg/.doc/.docx/.zip/.tif/.7z/.rar are permitted.' The footer shows 'NSE Copyright (c) 2016'.

[B] When invalid file is uploaded:

When TM uploads file having invalid format & clicks on 'Compute Network' button, then it will show the correct error alert as below:

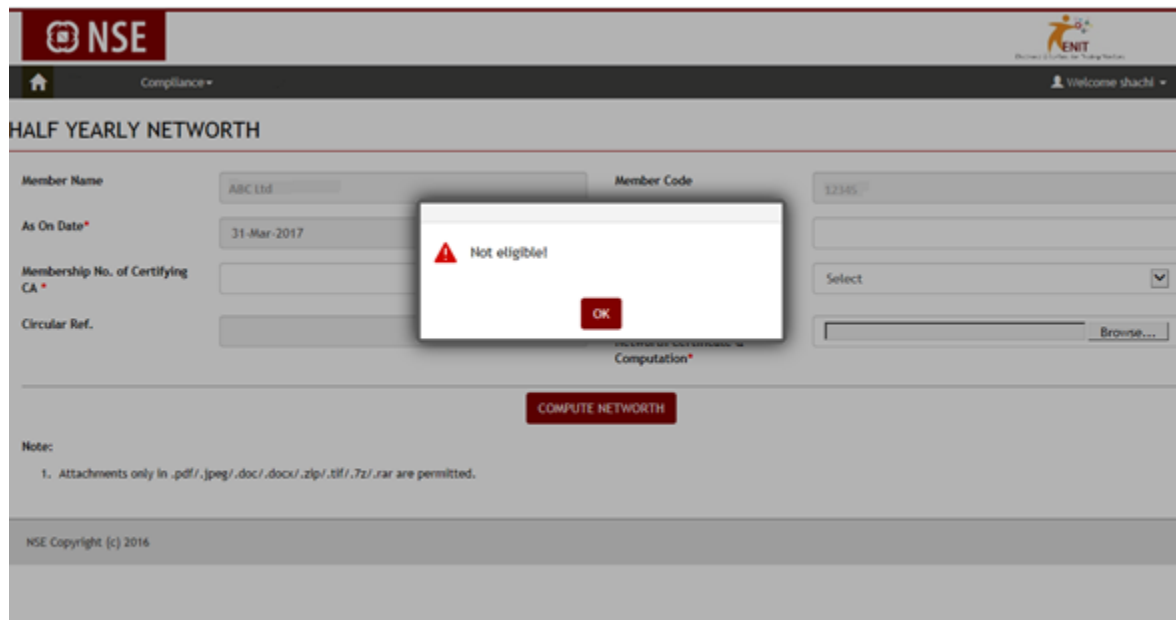
The screenshot shows the NSEIL Compliance portal with the 'HALF YEARLY NETWORK' form. The fields are filled as follows:

- Member Name: ABC Ltd
- Member Code: 12345
- As On Date*: 31-Mar-2017
- Name of CA Firm*: tester
- Membership No. of Certifying CA*: 123456789
- Method of Computation of Net Worth*: DR. L.C. GUPTA METHOD
- Circular Ref.: Circular no. 541[Ref. NSE/MEM/7835 dated September 06, 200
- Upload Scanned copy of Network Certificate & Computation*: (file path: H:\Shachi\DATA\TestFiles\ACUMEN Holdings Jun ... is allowed, highlighted with a red error icon)

Below the form is a red button labeled 'COMPUTE NETWORK'. A note states: '1. Attachments only in .pdf/.jpeg/.jpg/.doc/.docx/.zip/.tif/.7z/.rar are permitted.' The footer shows 'NSE Copyright (c) 2016'.

[C] When member is not eligible:

When any TM is not eligible but still he accesses Half Yearly Submission module to submit his network, then below error alert will be displayed to him:

The screenshot shows the NSEIL web interface for the 'HALF YEARLY NETWORK' submission. The header includes the NSE logo and 'Compliance' menu. The user is logged in as 'Welcome shachi'. The form contains fields for 'Member Name' (ABC Ltd), 'Member Code' (12345), 'As On Date' (31-Mar-2017), 'Membership No. of Certifying CA', and 'Circular Ref.'. A modal error alert is displayed in the center with a red triangle icon and the text 'Not eligible!' and an 'OK' button. Below the form is a 'COMPUTE NETWORK' button. A note at the bottom states: '1. Attachments only in .pdf/.jpeg/.doc/.docx/.zip/.tif/.7z/.rar are permitted.' The footer shows 'NSE Copyright (c) 2016'.

When TM clicks on OK button, he will get navigated to the dashboard & hence non eligible TM must not be able to file his half yearly network to the exchange.

[D] When member enters valid details & valid file:

When TM enters valid details & uploads a correct file & clicks on 'Compute Network' button, the form gets generated depending on the method selected for computing his network.

The forms generated depending on the methods selected/assigned to the member are as below:

- **Dr.L.C.Gupta Method –**

When TM selects the Dr.L.C.Gupta Method, its respective circular Ref. gets auto populated & on computing the network, the form with all editable numeric fields gets displayed as below:


NSE


ENIT
Electronic Network for Trading Information


Compliance


Welcome vikas

HALF YEARLY NETWORK

Member Name

Member Code

Reference number : *

As On Date*

Membership No. of Certifying CA *

Name of CA Firm *

Circular Ref.

Method of Computation of Net Worth*

Upload Scanned copy of Network Certificate & Computation*

COMPUTE NETWORK

Notes:

1. Attachments only in .pdf/.jpeg/.jpg/.doc/.docx/.zip/.tif/.7z/.rar are permitted.

Dr. L.C. Gupta Method latest Circular No. 541(Ref. NSE/MEM/7835 dated September 06.2006)

Particulars	Amount(Rs. in absolute figure)
Capital + Free Reserves	
Capital1*	0.00
Free Reserves*	0.00
Capital + Free Reserves (A)	0.00

Particulars	Amount(Rs. in absolute figure)
Non-allowable assets viz.	
Fixed Assets*	0.00
Pledged Securities*	0.00
Member's Card*	0.00
Non-allowable securities (unlisted securities)*	0.00
Bad deliveries*	0.00
Doubtful Debts and Advances*	0.00
Prepaid expenses, losses*	0.00
Intangible Assets*	0.00
Marketable securities*	0.00
30% of Marketable securities	0.00
Total (Non-allowable assets viz) (B)	0.00

NetWorth (A-B)

SAVE

RESET

SUBMIT TO EXCHANGE

NSE Copyright: (c) 2016

The part at left side is considered as 'A' & part at right hand side is considered as 'B'. The Networth is calculated as **[A-B]**

The fields which are seen as grey coloured are auto populated showing the calculation based on the entered amount.

‘Reset’ button allows TM to reset all the entered values back to 0.00

‘Save’ button helps TM to save the entered values. But it does not submit the form to the exchange. Hence member must clicks on only ‘**Submit to Exchange**’ button. When user saves the details then only ‘**Submit to Exchange**’ button will get enabled:

L.C. Gupta Method latest Circular No. 541(Ref. NSE/MEM/7835 dated September 06.2006)

Particulars	Amount(Rs. in absolute figure)	Particulars	Amount(Rs. in absolute figure)
Capital + Free Reserves		Non-allowable assets viz.	
Capital*	8989.00	Fixed Assets*	88.00
Free Reserves*	89898.00		888.00
			98.00
			98.00
			98.00
			9.00
			89.00
			8.00
			98.00
			98.00
			29.4
			1405.4

Capital + Free Reserves (A) 98887

NetWorth (A-B) 97481.6

SAVE RESET SUBMIT TO EXCHANGE

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When TM clicks on ‘**Submit to Exchange**’ button, ‘**Submit to Exchange**’ pop will get open as below:

NSE

Compliance

HALF YEARLY NETWORK

Member Name

Reference number : *

As On Date*

Membership No. of Certifying CA *

Circular Ref.

Note:

1. Attachments only in .pdf / .jpg

SUBMIT TO EXCHANGE

Note: Please check the half yearly network submission details before submitting. Once the data is submitted member cannot add/modify/delete the details. So please confirm before submitting the details to the exchange.

To,

National Stock Exchange of India Ltd

This is with reference to your circular no. NSE/COMPQ4703 dated October 11, 2013 regarding submission of half yearly network certificate as a part of continuing membership norms. Please find attached herewith a scanned copy of the Half Yearly Network and the computation thereof.

We/it confirm that the scanned copy of the Half Yearly Network and the computation attached herewith are duly certified by the Chartered Accountant/ Company Secretary. We/it undertake that the details provided to the exchange are as per the certificate obtained by us and is true and correct.

The original copy of network certificate and its computation is available with us, which would be made available to the exchange as and when required.

Yours faithfully,
for CORPORATION BANK

☐ I Agree

Name of the person whose signature is affixed:

‘Submit to Exchange’ pop up is having below mandatory fields:

1. I agree
2. Name of the person whose signature is affixed
3. Designation of the person whose signature is affixed
4. Mobile / phone no.
5. Email id for further communication

NSE

Compliance

HALF YEARLY NETWORK

Member Name

Reference number : *

As On Date*

Membership No. of Certifying CA *

Circular Ref.

Note:

1. Attachments only in .pdf / .jpg

SUBMIT TO EXCHANGE

Yours faithfully,
for CORPORATION BANK

☐ I Agree

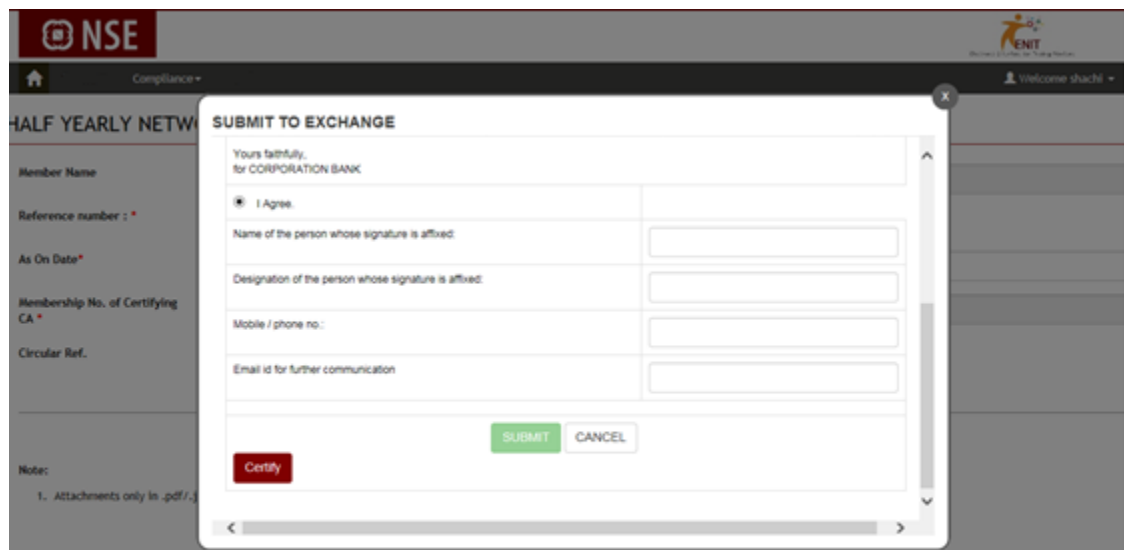
Name of the person whose signature is affixed:

Designation of the person whose signature is affixed:

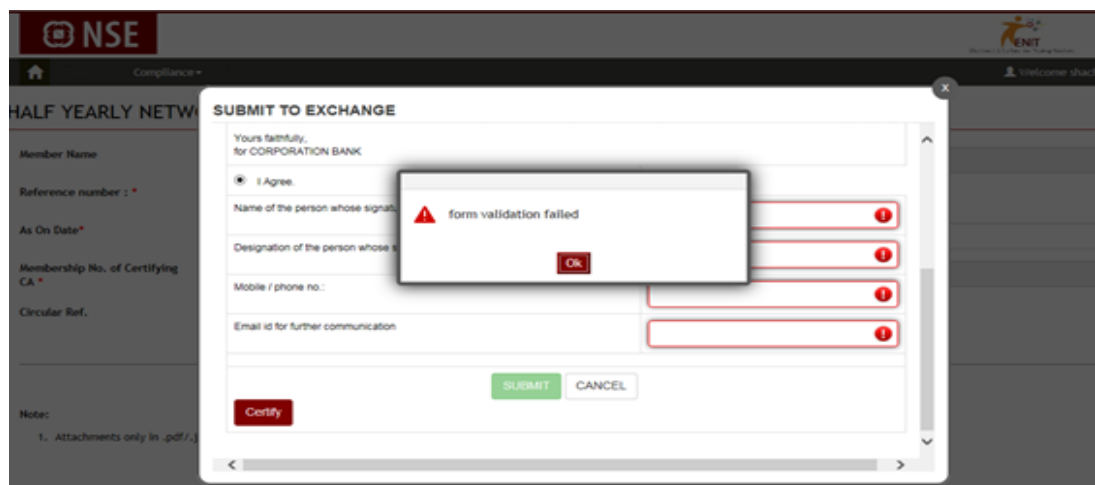
Mobile / phone no.:

Email id for further communication

When TM selects 'I Agree', then 'Certify' button will get enabled as below:



When Remaining fields are kept blank & TM clicks on Certify, a generic error alert 'Form Validation Failed' will be displayed highlighting the mandatory fields with red error icons at the background as below:



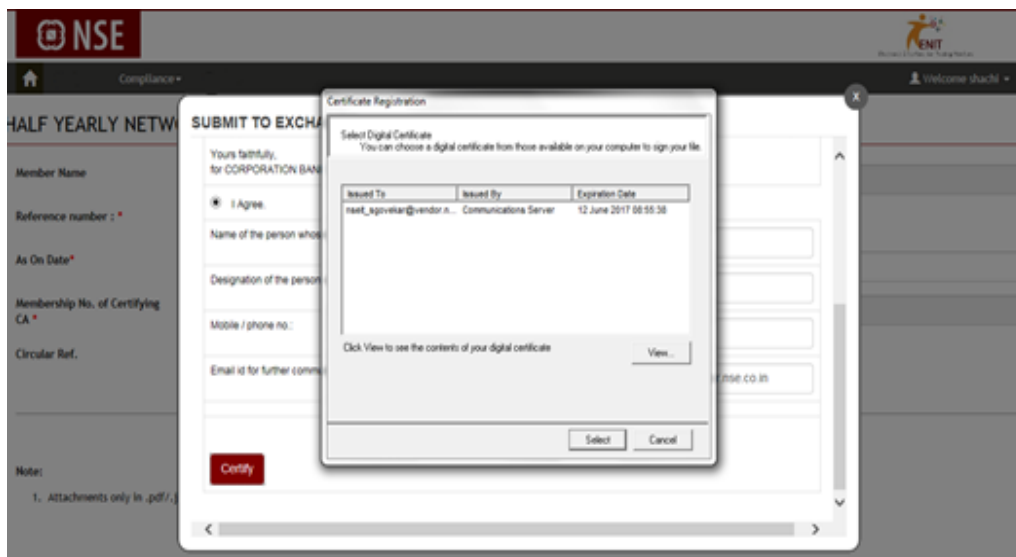
When TM enters invalid details, then one by one, error alerts will be displayed for each field.

‘Name of the person whose signature is affixed & Designation of the person whose signature is affixed’ fields should accept maximum 50 characters.

‘Mobile / phone no’ field should accept maximum 15 digits.

‘Email id for further communication’ field should accept maximum 50 characters. On this email id, TM will receive all the updates & file when there is shortfall or the request is accepted / rejected.

When TM enters all valid details & clicks on Certify button, digital certificate selection window will get open:



The screenshot shows the 'SUBMIT TO EXCHANGE' form in the NSEIL system. The form is partially filled with the following data:

Field	Value
Yours faithfully, for CORPORATION BANK	
I Agree	☒
Name of the person whose signature is affixed	Shachi
Designation of the person whose signature is affixed	
Mobile / phone no.	
Email id for further communication	vendor.nse.co.in

A modal message box titled 'Message from webpage' is displayed over the form, containing the text: 'Form Signing Completed ! Kindly Submit The Form'. The 'OK' button is visible in the message box. The form has 'SUBMIT' and 'CANCEL' buttons at the bottom right, and a 'Certify' button at the bottom left.

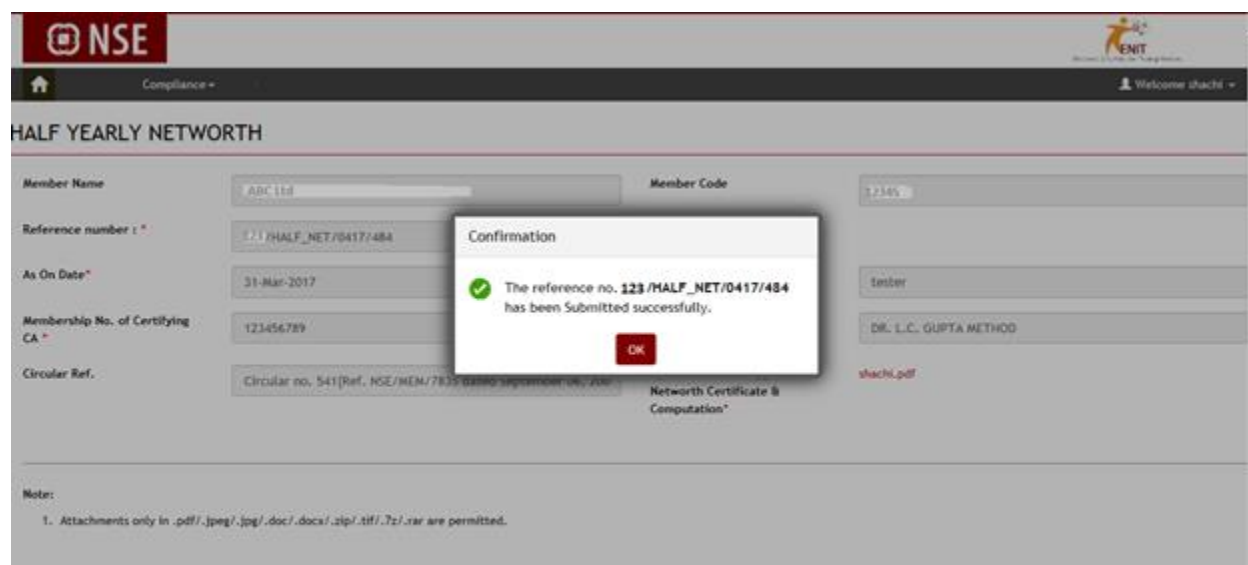
On Selecting OK button, Submit button gets enabled as below:

The screenshot shows the 'SUBMIT TO EXCHANGE' form with the 'SUBMIT' button now enabled (highlighted in red). The form is filled with the following data:

Field	Value
Yours faithfully, for CORPORATION BANK	
I Agree	☒
Name of the person whose signature is affixed	Shachi
Designation of the person whose signature is affixed	Test Analyst
Mobile / phone no.	9676543210
Email id for further communication	nseil_sgovekar@vendor.nse.co.in

The 'SUBMIT' button is now enabled (highlighted in red), and the 'CANCEL' button remains disabled (greyed out). The 'Certify' button is still present at the bottom left.

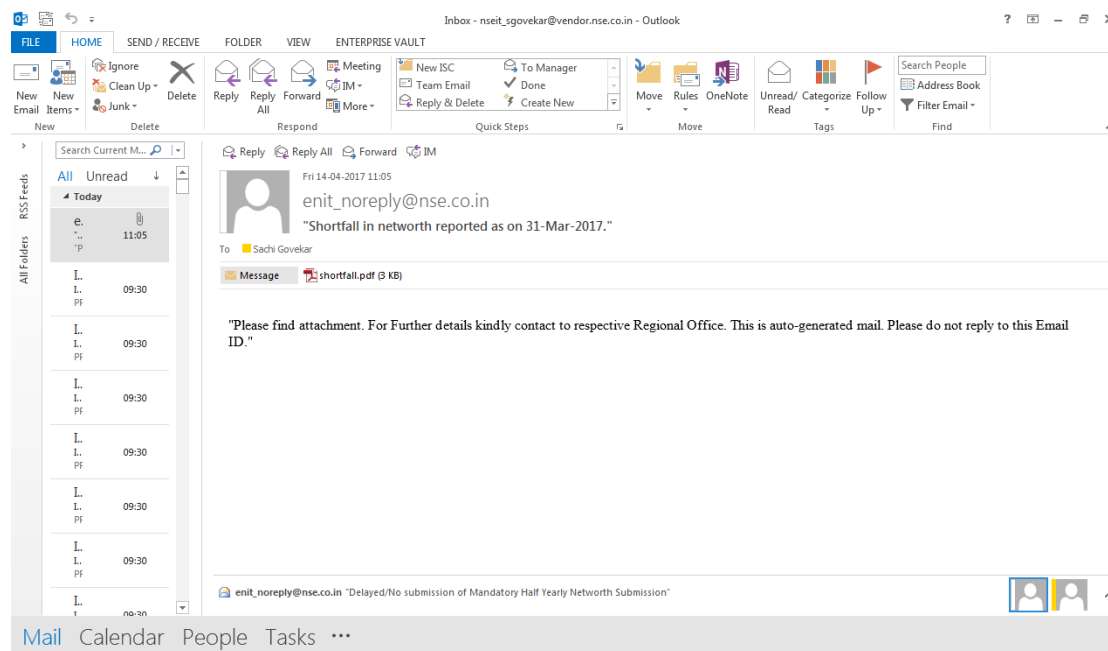
When TM clicks on Submit, a reference no will get generated as below:



The format of the reference no = Member ID/HALF_NET/0417/generated reference no.

- If the Network calculated is less than the required one, then it is treated as ‘**ShortFall**’ reported.

In such cases, when TM submits it to exchange, TM will get a shortfall letter in his entered email id. The letter will have all the details regarding the same as follow:



In addition to that, a shortfall pop up named as '**Networth Shortfall Reason**' will be displayed to him after certifying & submitting it.

Networth shortfall reason

Shortfall reason : *

Shortfall reason

Add Files

Upload :

Browse

SUBMIT

Sr. No.	Generated on	Shortfall Letters
1	17-Apr-2017 at 10:39 AM	shortfall.pdf

As soon as this Shortfall Reason pop up is launched, at the background page, a mailed letter of shortfall hyperlink gets displayed wherein the member is asked to submit the revised networth certificate meeting the minimum networth criteria in order to avoid disciplinary actions.

Here, the '**Shortfall Reason**' field is a mandatory field.

'**Add Files**' button enables TM to upload more than one file as below:

The screenshot shows the NSEIL Compliance portal. A modal titled "Networth shortfall reason" is open, allowing a user to submit a shortfall reason. The modal contains the following fields and buttons:

- Shortfall reason :** A text input field with a red asterisk indicating it is mandatory.
- Upload :** Three separate upload sections, each with a "Browse" button.
- Submit:** A red button at the bottom of the modal.

In the background, the "HALF YEARLY NETWORK" form is visible, showing fields for Member Name, Reference number, As On Date, Membership No. of Certifying CA, and Circular Ref. Below the form, there are two tables:

Sr. No.	Uploaded on	Shortfall Uploaded Files
No Records Found		

Sr. No.	Generated on	Shortfall Letters
1	17-Apr-2017 at 10:44 AM	shortfall.pdf

Upload field is a non-mandatory field.

When TM clicks on the '**Submit**' button, the shortfall submitted pop up will be displayed as below:

The screenshot shows the NSEIL Compliance portal with the "HALF YEARLY NETWORK" form. A confirmation pop-up is displayed in the center, stating:

Shortfall reported. Submit revised network certificate meeting minimum network criteria in 15 days.

The pop-up has an "OK" button. In the background, the form fields are filled with test data:

- Member Name:** ENIT
- Reference number :** L/7HALF_NET/0417/486
- As On Date :** 31-Mar-2017
- Membership No. of Certifying CA :** 123456789
- Circular Ref.:** Circular no. 541(Ref. NSE/MEM/7835 dated September 04, 200
- Shortfall reason from member:** shortfall reason

Below the form, the same two tables from the previous screenshot are visible, showing the upload and generation records.

When TM clicks on '**OK**' button, a new pop up asking the member to submit the revised network meeting the network criteria will be displayed. Member needs to provide the Revised Submission Certificate within 15 days by attaching the certificate.

Upload Revised Network for Shortfall

Upload Revised Network Certificate*

Choose File No file chosen

Note: Attachments only in .pdf/.jpeg/.jpg/.doc/.docx/.zip/.tiff/.7z/.rar are permitted.

SUBMIT

HALF YEARLY NETWORK

Member Name

Reference number : *

As On Date*

Membership No. of Certifying CA *

Circular Ref.

Shortfall reason from member

COMPUTE NETWORK

When shortfall is reported, the status for the submitted request will be 'Rejected'. When member provides the revised certificate the status will get changed to 'Revised'.

- When the submitted network value has a variation of 25% or more as compared to the previously submitted network, then TM will get the pop up '**Reason for 25% variation from last year network**' as follow:

Reason for 25% or more variation from last year's network

25% or more variation reason *

25% or more variation reason

Add Files

Upload :

Browse...

Note:

* Attachments only in .pdf/.jpeg/.jpg/.doc/.docx/.zip/.tiff/.7z/.rar are permitted.

HALF YEARLY NETWORK

Member Name

Member Code

Reference number : *

As On Date*

Membership No. of Certifying CA *

Circular Ref.

Shortfall reason from member

Sr. No.

Here also, '**25% differ reason**' is a mandatory field.

‘Add Files’ button enables TM to upload more than one file as below:

The screenshot shows the NSEIL web portal interface. A modal window is open, titled "Reason for 25% or more variation from last year's network". The modal contains a text input field for "25% or more variation reason", an "Add Files" button, and an "Upload" section with a "Browse" button. A note at the bottom states: "Attachments only in .pdf/.jpeg/.jpg/.doc/.docx/.zip/.tif/.7z/.rar are permitted." The background shows the "HALF YEARLY NETWORK" form with fields for Member Name, Member Code, Reference number, As On Date, Membership No. of Certifying CA, Circular Ref., and Shortfall reason from member.

Upload field is a non-mandatory field.

When TM submits the 25% or more variation reason, the reason will be visible which is non-editable to the member as below:

The screenshot shows the NSEIL web portal interface. The "HALF YEARLY NETWORK" form is displayed. The form contains the following fields and values:

Field	Value
Member Name	ABC Ltd
Member Code	12345
Reference number	123/HALF_NET/0417/427
As On Date	31-Mar-2017
Membership No. of Certifying CA	123456789
Name of CA Firm	test firm
Circular Ref.	Circular no. 541(Ref. NSE/MEM/7835 dated September 06, 200
Method of Computation of Net Worth	DR. L.C. GUPTA METHOO
25% variation reason from member	25 % differ
Upload Scanned copy of Networth Certificate & Computation	Chrysanthemum.jpg

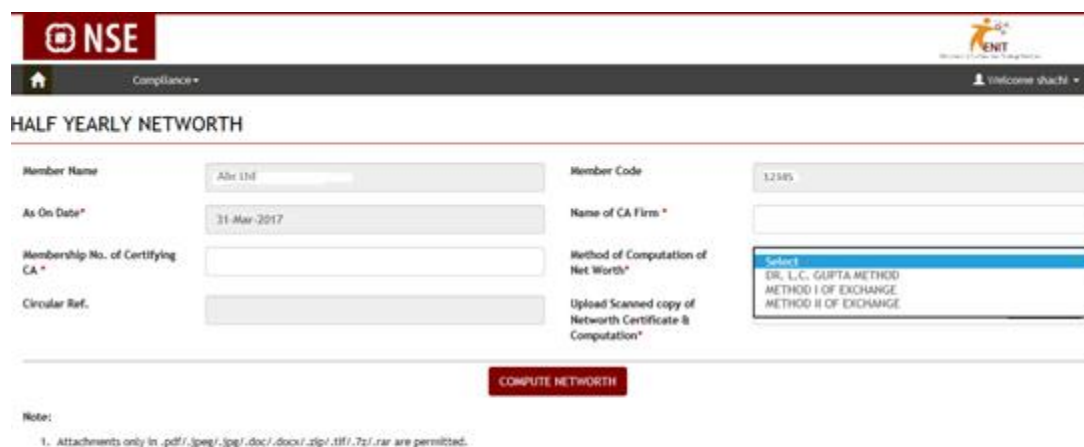
A "COMPUTE NETWORK" button is visible at the bottom of the form. A note at the bottom states: "Attachments only in .pdf/.jpeg/.jpg/.doc/.docx/.zip/.tif/.7z/.rar are permitted."

Once the details are finally submitted to the exchange, then all buttons will get disappeared & form will get disabled.

When the 25% or more variation reason is submitted, the status to the member will be seen as 'New' or 'Revised' as the case maybe.

▪ Method I of Exchange –

Method I of Exchange comes under Exchange Method. The members who are eligible for this method could also see Dr.L.C.Gupta Method & Method II of Exchange also:



NSE **Compliance** **ENIT** **Welcome shachi**

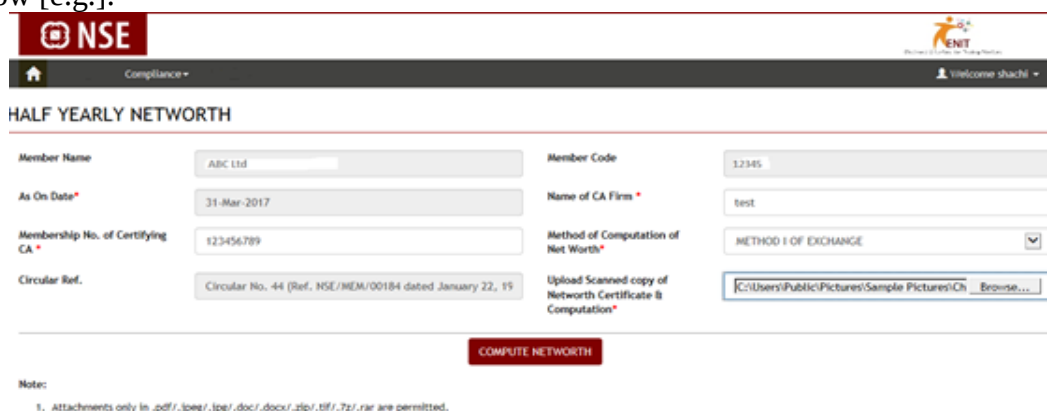
HALF YEARLY NETWORTH

Member Name	ABC Ltd	Member Code	12345
As On Date*	31-Mar-2017	Name of CA Firm *	
Membership No. of Certifying CA *		Method of Computation of Net Worth*	Select DR. L.C. GUPTA METHOD METHOD I OF EXCHANGE METHOD II OF EXCHANGE
Circular Ref.		Upload Scanned copy of Networth Certificate & Computation*	

COMPUTE NETWORTH

Note:
1. Attachments only in .pdf/.jpeg/.jpg/.doc/.docx/.zip/.tif/.tiff/.rar are permitted.

When TM selects Method I of Exchange, its related circular reference no gets auto populated as below [e.g.]:



NSE **Compliance** **ENIT** **Welcome shachi**

HALF YEARLY NETWORTH

Member Name	ABC Ltd	Member Code	12345
As On Date*	31-Mar-2017	Name of CA Firm *	test
Membership No. of Certifying CA *	123456789	Method of Computation of Net Worth*	METHOD I OF EXCHANGE
Circular Ref.	Circular No. 44 (Ref. NSE/MEM/00184 dated January 22, 19	Upload Scanned copy of Networth Certificate & Computation*	[C:\Users\Public\Pictures\Sample Pictures\Ch... Browse...

COMPUTE NETWORTH

Note:
1. Attachments only in .pdf/.jpeg/.jpg/.doc/.docx/.zip/.tif/.tiff/.rar are permitted.

When TM clicks on ‘**Compute Networth**’, below editable form gets generated:

Method I of Exchange Circular No. 44 Ref. NSE/MEM/00184 dated January 22, 1997)

ASSETS		LIABILITIES	
Particulars	Amount(Rs. in absolute figure)	Particulars	Amount(Rs. in absolute figure)
Fixed Assets		Share Capital - Equity/Preference	
Land*	0.00	LIABILITIES	
Buildings*	0.00	Share Capital - Equity/Preference	
Leasehold*	0.00	Share application*	0.00
Plant & Machinery*	0.00	Preference share capital (if redeemable within 36 months)*	0.00
Furniture & Fittings*	0.00	TOTAL (Share Capital - Equity/Preference)	0.00
Development of Property*	0.00	Reserves & Surplus	
Vehicles*	0.00	Revaluation Reserves*	0.00
Computers Etc. (Hardware & Software)*	0.00	TOTAL (Reserves & Surplus)	0.00
TOTAL (Fixed Assets)	0.00	Secured Loans	
Investments		Debentures*	0.00
Govt./Trust Securities*	0.00	Loans & Advances from Banks*	0.00
Debentures or Bonds*	0.00	Loans & Advances from Subsidiaries*	0.00
Shares (Full paid up & Partly paid up)*	0.00	Other Loans & Advances*	0.00
Shares/Debentures and Bonds of Subsidiary Companies*	0.00	Interest accrued and due on Secured Loans*	0.00
Immovable Properties*	0.00	TOTAL (Secured Loans)	0.00
Investments in capital of partnership firms*	0.00	Unsecured Loans	
TOTAL (Investments)	0.00	Fixed Deposits*	0.00
Current Assets		Loans and Advances from Subsidiaries*	0.00
NSE Security Deposit*	0.00	Short Term Loans and Advances (Banks & Others)*	0.00
NSE VSAT & UPS Deposit*	0.00	Other Loans and Advances (Banks & Others)*	0.00
Stock in trade*	0.00	Interest Accrued and Due on Unsecured Loans*	0.00
Sundry Debtors (Net i.e. Debtors-Provision for bad debts)*	0.00	TOTAL (Unsecured Loans)	0.00
Cash on hand*	0.00	Current Liabilities and Provisions	
		Acceptances (NSE and Others)*	0.00

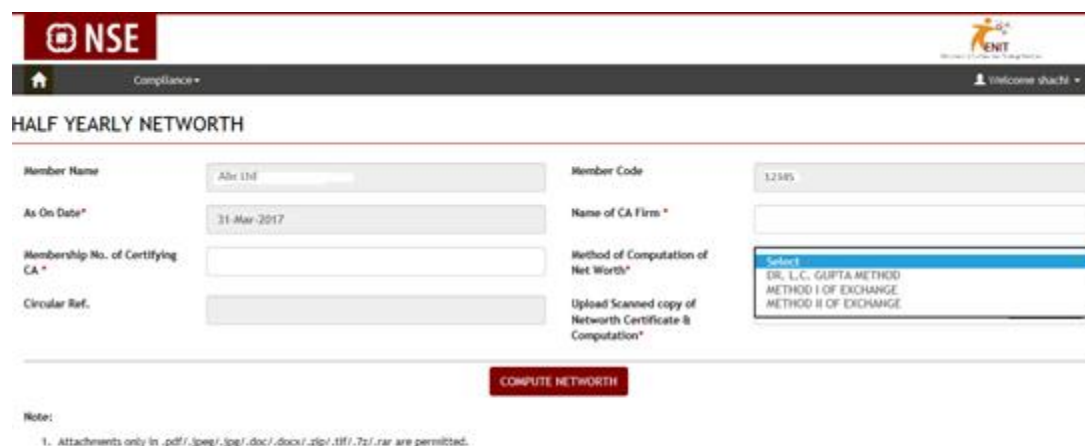
Fixed deposit with bank*	0.00	Sundry Creditors (NSE and Others)*	0.00
Bank balances*	0.00	Subsidiary Companies*	0.00
Deposit with MTNL*	0.00	Advance Payments*	0.00
Deposit for property/flat*	0.00	Unclaimed Dividends*	0.00
Deposits adjustable against rent*	0.00	Interest accrued but not due on Loans*	0.00
Margins paid to NSE*	0.00	Overdrafts with Bank*	0.00
Interest accrued on Investment*	0.00	Payments due to other stock exchange*	0.00
TOTAL (Current Assets)	0.00	Other Liabilities*	0.00
Loans and Advances		TOTAL (Current Liabilities and Provisions)	0.00
Loans and Advances*	0.00	Provisions	
Loans and Advances to Subsidiaries*	0.00	Provisions for Taxation*	0.00
Advances and Loans to Partnership Firms in which the company or any of its subsidiaries are partners*	0.00	Provisions Dividends*	0.00
Bills of Exchanges*	0.00	For Provident Scheme/Contingencies*	0.00
Advances recoverable in cash or kind or for value to be received (rates, taxes, insurance etc.)*	0.00	For insurance, pension etc. schemes*	0.00
Balances with Current A/C with Managing Agents or Secretaries and Treasurers*	0.00	Other Provisions*	0.00
Balances with Customs, Port Trust etc. (where payable on demand)*	0.00		
TOTAL (Loans and Advances)	0.00	TOTAL (Provision)	0.00
ASSETS TOTAL	0.00	LIABILITIES TOTAL	0.00
		NETWORTH	0.00

Notes:

1. Advance Payments, Investments with or debts due from persons notified under Special Court (Trial of Offences Relating to Transactions in Securities) Act, 1992 are to be excluded for the purpose of computation of networth.
2. All the items to be considered at book value as per statement of Assets & Liabilities / Balance Sheet.
3. Goodwill, intangible assets, patents, trademarks, designs, value of other stock exchange card, deposits with other stock exchange(s) should not be considered for net worth computation.
4. Capital Reserves (Excluding Revaluation Reserves), Capital Redemption Reserves, Debenture Redemption Reserves, Sinking Fund Reserves, General Reserve, Share Premium and Profit c/f from P&L account should not be considered for net worth computation.

■ Method II of Exchange –

Method II of Exchange comes under Exchange Method. The members who are eligible for this method could also see Dr.L.C.Gupta Method & Method I of Exchange also:



HALF YEARLY NETWORK

Member Name: Aha Ltd

Member Code: 12345

As On Date: 31-Mar-2017

Name of CA Firm:

Membership No. of Certifying CA:

Method of Computation of Net Worth:
 Select
 DR. L.C. GUPTA METHOD
 METHOD I OF EXCHANGE
 METHOD II OF EXCHANGE

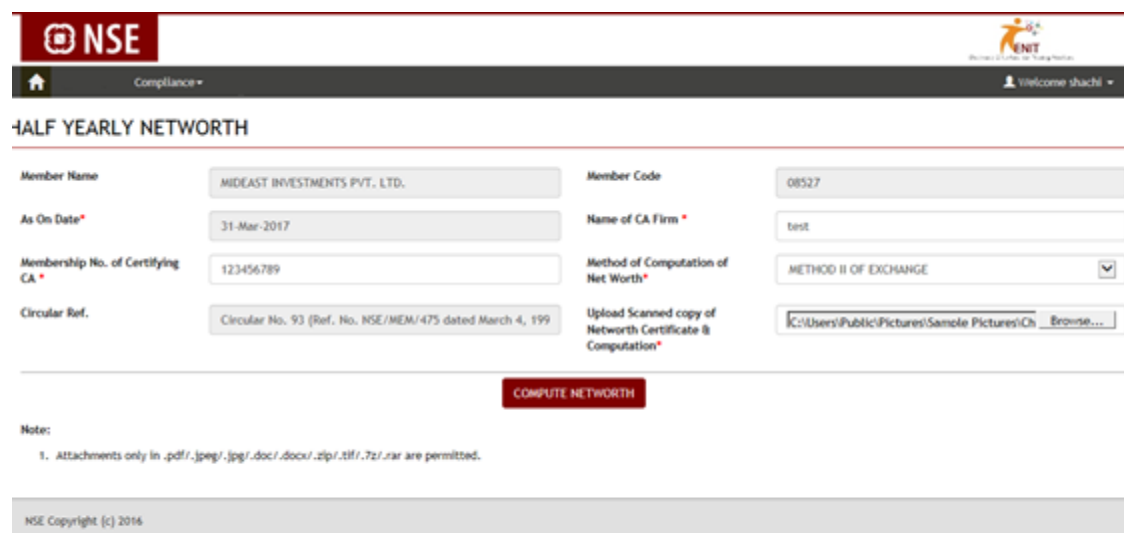
Circular Ref.:

Upload Scanned copy of Networth Certificate & Computation:

COMPUTE NETWORK

Note: 1. Attachments only in .pdf/.jpeg/.jpg/.doc/.docx/.zip/.tif/.7z/.rar are permitted.

When TM selects Method II of Exchange, its related circular reference no gets auto populated as below [e.g.]:



HALF YEARLY NETWORK

Member Name: MIDEAST INVESTMENTS PVT. LTD.

Member Code: 08527

As On Date: 31-Mar-2017

Name of CA Firm: test

Membership No. of Certifying CA: 123456789

Method of Computation of Net Worth: METHOD II OF EXCHANGE

Circular Ref.: Circular No. 93 (Ref. No. NSE/MEM/475 dated March 4, 199)

Upload Scanned copy of Networth Certificate & Computation: C:\Users\Public\Pictures\Sample Pictures\Ch
 Browse...

COMPUTE NETWORK

Note: 1. Attachments only in .pdf/.jpeg/.jpg/.doc/.docx/.zip/.tif/.7z/.rar are permitted.

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When TM clicks on ‘**Compute Networth**’ button, below editable form will get generated:

Method II of Exchange Circular No. 93 Ref. NSE/MEM/475 dated March4, 1998)

Particulars	Amount(Rs. in absolute figure)	Particulars	Amount(Rs. in absolute figure)
A. Listed (Quoted) investments in the name of the applicant (at market value) (Detailed list to be enclosed)*	0.00	M. Current Liabilities*	0.00
B. Margin of 30% on market value of listed (quoted) Investments	0.00	N. Long Term liabilities*	0.00
C. Net value of listed investments (A-B)	0.00		
D. Investments in unlisted(unquoted) companies (as per Note No. 3)*	0.00		
E. Margin of 50% on Investments in unlisted (unquoted) companies	0.00		
F. Net value of unlisted Investments (D-E)	0.00		
G. Other Investments (at cost) like PPF, NSEC at current value, Statutory deposits with the Exchange, Deposits with registered NSFCs, Bank FDs*	0.00		
H. Total Net Investments (C+F+G)	0.00		
I. Market Value of Land and Building component of the Fixed Assets (Full details of such assets like survey number, location, address, extent of land and building to be furnished)*	0.00		
J. Margin on Market Value of Land and Building component of the Fixed Assets (Full details of such assets like survey number, location, address, extent of land and building to be furnished) at 50%	0.00		
K. Net Value of such fixed assets (I-J)	0.00		
L. Debtors not exceeding 3 months + Cash and Bank Balance*	0.00		
		O. Networth (H+K+L)-(M+N)	0.00

Notes:

- For computation of loans and advances as a component of current assets, all advances / loans other than those arising out of securities dealing have to be excluded. Only such loans and advances arising due to the securities dealings are to be included as current assets for the purpose of networth computation.
- Valuation of fixed assets for the consideration of networth would have to be certified by government approved valuers and the value would hold good for 3 years unless a fresh valuation is submitted. Only those items of land & building that are in the name of the trading member as well as in the possession of the trading member shall be included under the head (I) - Land & Building component of the Fixed Assets. Those properties that are leased out by the trading member or taken on lease shall not be included for computation of networth. Fixed Assets other than Land & Building shall not be included for the purpose of computation of networth.
- Valuation of unlisted investments would be at "fair value" of the said investment, i.e. the average of the "earning value" and the "break up value". For this purpose: -
 - The "break up value" means equity capital and reserves as reduced by intangible assets and revaluation reserves, divided by number of equity shares of investee co.
 - The "earning value" means the value of an equity share computed by taking the average of profits after tax as reduced by the preference dividend and adjusted for extra-ordinary and non-recurring items, for the immediately preceding three years and further divided by the number of equity shares of the investee company and capitalised at the following rate :-
 - In case of predominantly manufacturing company, eight percent;
 - In case of predominantly trading company, ten percent; and
 - In case of any other company, including an NBFC, twelve percent;
 - If, an investee company is a loss making company, the earning value will be taken at zero. (For e.g. EV for an NBFC with capitalisation rate of 12%, is earning per share multiplied by 100/12)
- Details of items comprising Investments, current assets, current liabilities and long term liabilities should be given separately.
- Current assets should exclude loans to related entities, bad and doubtful debts and debts outstanding for more than 3 months, advance against capital assets, pledged securities / assets, prepaid expenses, bad deliveries and also intangible assets.
- Debtors should be distinguished as debtors arising from securities operations and others.
- Value of membership card / Deposits with any other Stock Exchange is to be excluded for the purpose of computation of networth.
- Advance / Investment with or debts due from persons notified under Special Court (Trial of Offences Relating to Transactions in securities) Act, 1992 are to be excluded for the purpose of computation of networth.

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■ RBI Method –

RBI Method is assigned to the Bank.

When TM selects the RBI Method, the related circular reference no. gets auto populated as follow:




 Compliance

Welcome shachi

HALF YEARLY NETWORK

Member Name	ABC Ltd	Member Code	12345
As On Date*	31-Mar-2017	Name of CA Firm *	
Membership No. of Certifying CA *		Method of Computation of Net Worth*	Select DR. L.C. GUPTA METHOD RBI Method
Circular Ref.		Upload Scanned copy of Networth Certificate & Computation*	Browse...

COMPUTE NETWORK

Note:

1. Attachments only in .pdf/.jpeg/.jpg/.doc/.docx/.zip/.xls/.xlsx/.rar are permitted.

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 Compliance

Welcome shachi

HALF YEARLY NETWORK

Member Name	ABC Ltd	Member Code	12345
As On Date*	31-Mar-2017	Name of CA Firm *	test
Membership No. of Certifying CA *	123456789	Method of Computation of Net Worth*	RBI Method
Circular Ref.	Circular No. NSE/COMP/2010/53 Download Ref No. NSE/CC	Upload Scanned copy of Networth Certificate & Computation*	C:\Users\Public\Pictures\Sample Pictures\Ch Browse...

COMPUTE NETWORK

Note:

1. Attachments only in .pdf/.jpeg/.jpg/.doc/.docx/.zip/.xls/.xlsx/.rar are permitted.

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When TM clicks on 'Compute network' button, below editable form will get generated:

RBI Circular No. NSE/COMP/2010/53 Download Ref No. NSE/COMP/14940 dated June 7, 2010

A. RBI Amount : *

SAVE

SUBMIT TO EXCHANGE

NSE Copyright (c) 2016

Here, when user enters less than 500 cr. In the '**RBI Amount**' field, a correct error alert will displayed:

Note:

1. Attachments only in .pdf/.jpeg/.jpg/.doc/.docx/.zip/.tif/.7z/.rar

Amount should not be less than 500cr.

Ok

RBI Circular No. NSE/COMP/2010/53 Download Ref No. NSE/COMP/14940 dated June 7, 2010

A. RBI Amount : *

SAVE

SUBMIT TO EXCHANGE

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Note – The submission process for all method is same as decribed earlier in this user manul.

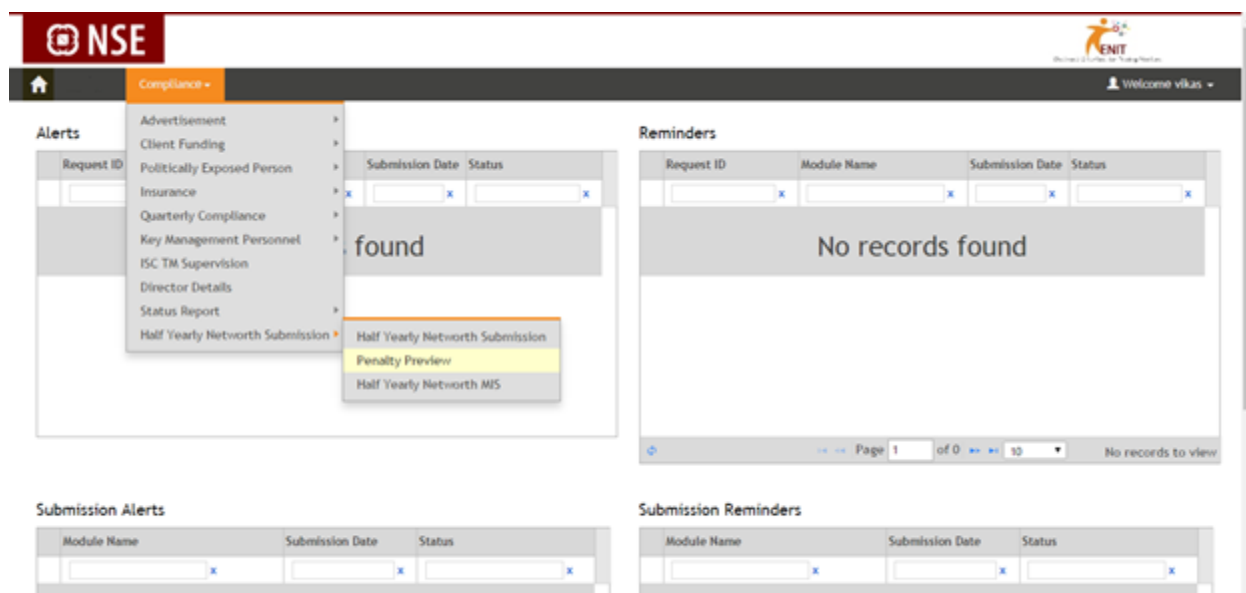
When the TM submits the half yearly network, the same will get reflected in the 'Half Yearly MIS' module present at member side. This is described later in the manual.

3.1.2 Penalty Preview

Penalty Preview facilitates TM to view the penalty report and to download the approved penalty letters.

.

1. Login with correct member credentials.
2. Click on 'Compliances'.
3. Go to 'Half Yearly Network Submission' module.
4. Select 'Penalty Preview' and click on



The 'Penalty Preview' screen will be displayed as below:

The screenshot shows the NSEIL web interface. At the top, there is a header with the NSEIL logo on the left and a user profile on the right labeled 'Welcome shachi'. Below the header, the main title is 'Half Yearly Network Penalty Preview'. The form contains four input fields: 'Member Name' with the value 'ABC Ltd', 'Member Code' with the value '12345', 'Period' with a dropdown menu showing 'Select', and 'Month' with a dropdown menu showing 'Select'. Below these fields are two red buttons: 'Search' and 'Reset'. At the bottom of the form, there is a footer that reads 'NSEIL Copyright (c) 2016'.

‘**Member Name, Member Code**’ are the auto populated disabled fields.

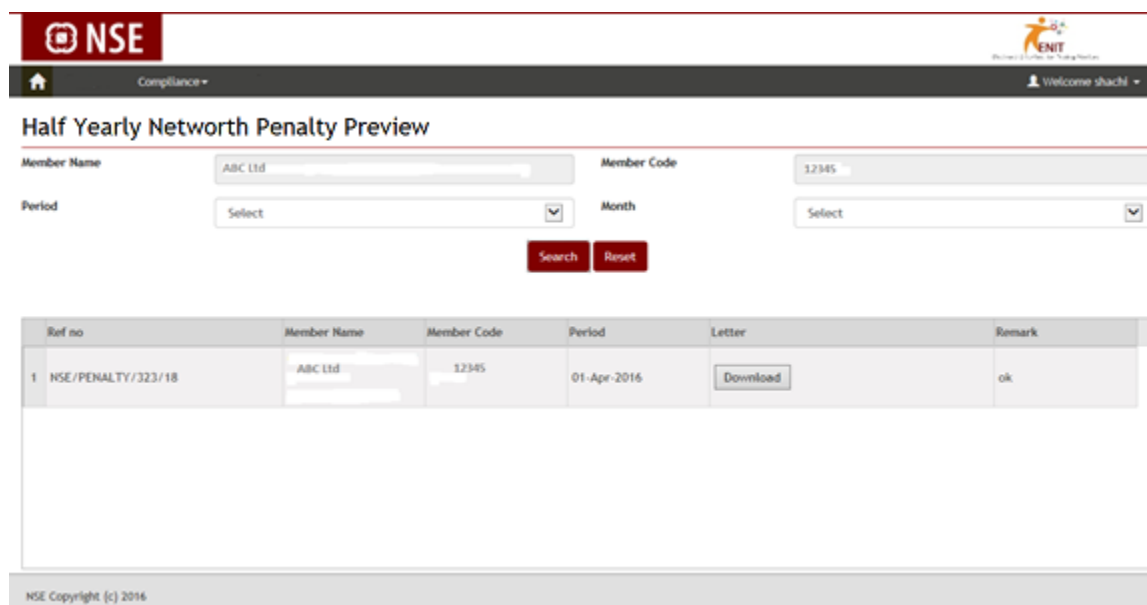
‘**Period**’ is a dropdown option having all half yearly periods.

‘**Month**’ is also a dropdown option for selection of the month.

‘**Search**’ button enables TM to search for the all penalty reports preview.

‘**Reset**’ button enables TM to reset all the entered values to their default values.

When user keeps all the fields default & clicks on Search button, it will load a default MIS Report:



NSE

Compliance

Welcome shachi

Half Yearly Networth Penalty Preview

Member Name: ABC Ltd Member Code: 12345

Period: Select Month: Select

Search Reset

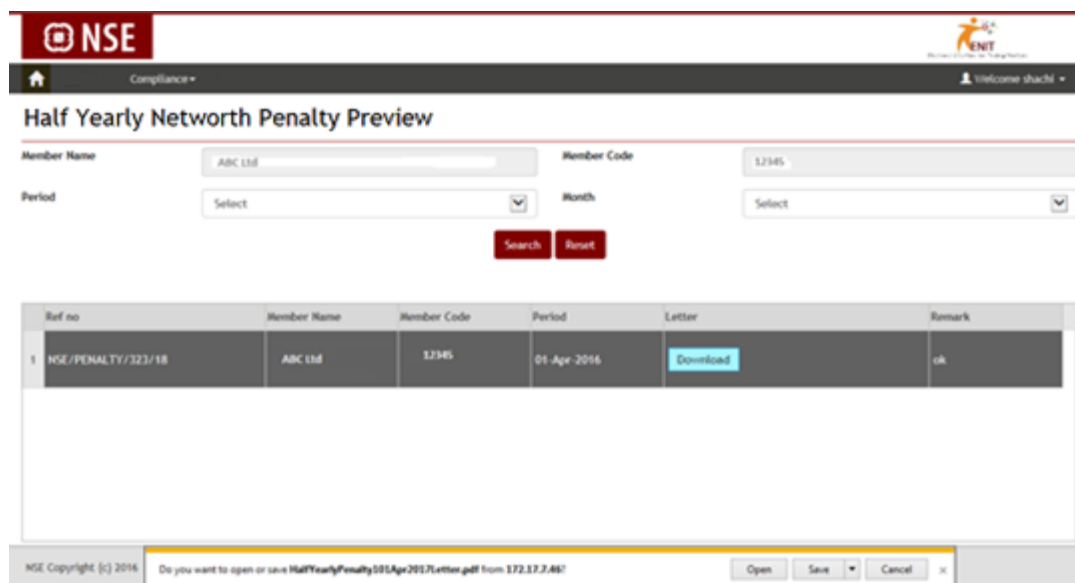
Ref no	Member Name	Member Code	Period	Letter	Remark
1 NSE/PENALTY/323/18	ABC Ltd	12345	01-Apr-2016	Download	ok

NSE Copyright (c) 2016

TM is able to view only approved status in this module.

The approved request will also give the TM to download the approval letter.

TM is able to save the letter by clicking on the download button available:



NSE

Compliance

Welcome shachi

Half Yearly Networth Penalty Preview

Member Name: ABC Ltd Member Code: 12345

Period: Select Month: Select

Search Reset

Ref no	Member Name	Member Code	Period	Letter	Remark
1 NSE/PENALTY/323/18	ABC Ltd	12345	01-Apr-2016	Download	ok

NSE Copyright (c) 2016

Do you want to open or save HalfYearlyPenalty18Apr2017Letter.pdf from 172.17.7.66?

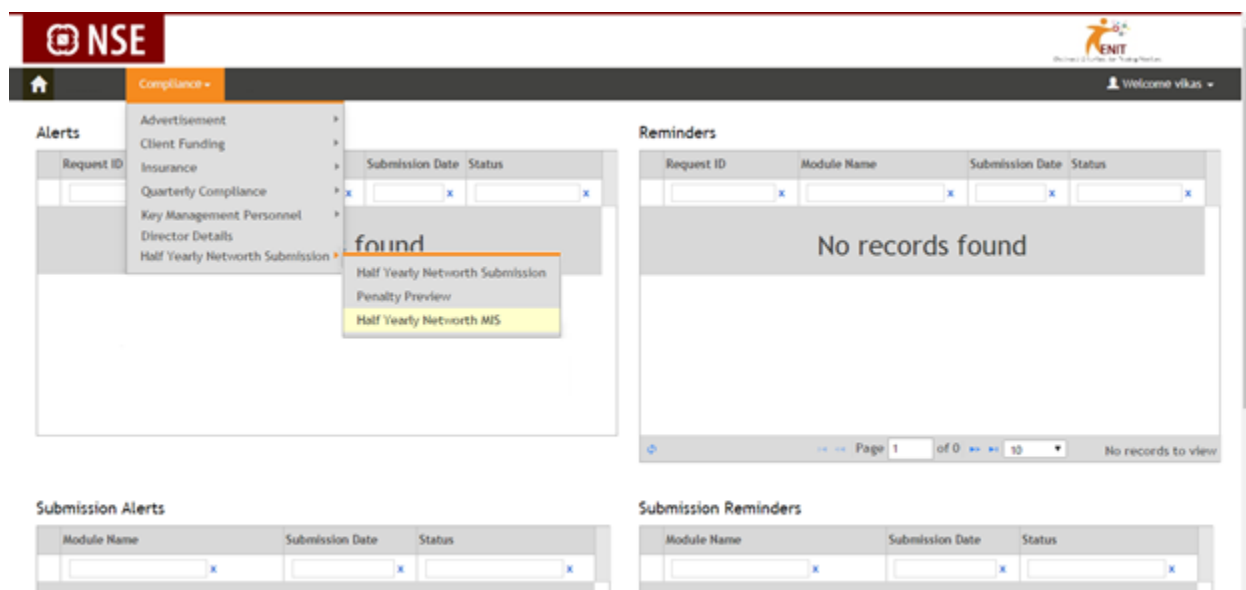
Open Save Cancel X

The generated letter will be in PDF format.

3.1.3 Half Yearly MIS

‘Half Yearly MIS’ module helps TM to view the submitted certificates & their status. He can also filter the MIS using the status option provided.

1. Login with correct member credentials.
2. Click on ‘Compliances’.
3. Go to ‘Half Yearly Submission’ module.
4. Select ‘Half Yearly MIS’ and click on it.



When TM selects the Half Yearly MIS, below screen will be displayed:

The screenshot displays the NSEIL COMPLIANCE portal interface. At the top, there is a header with the NSEIL logo and a 'Welcome shachi' message. Below the header, the title 'HALF YEARLY NETWORTH MIS' is prominently displayed. The form contains several input fields: 'Member Name' with the value 'ABC Ltd', 'Member Code' with the value '12345', 'Reference No.' which is currently blank, and a 'Status' dropdown menu set to 'SELECT'. There are 'Search' and 'Reset' buttons below the 'Reference No.' field. The footer of the page indicates 'NSE Copyright (c) 2016'.

Here, '**Member Name & Member Code**' fields are auto populated & disabled.

'**Reference No**' is a blank text field. It should accept maximum 25 characters. It will help member to search using the reference no.

TM must be able to filter the MIS using 'Reference no. & Status' fields.

'**Status**' is a dropdown options. It consists of following options:

- Select
 - New
 - Revised
 - Approved
 - Rejected
1. **New:** When the member submits the network for the first time without a shortfall, then the status will be displayed as 'New'. Even if there exists a 25% or more variation, still the status will be displayed as 'New'.
 2. **Revised:** When the member submits the revised network after any rejection, then the status will be displayed as 'Revised'.

3. **Approved:** When Exchange approves the submitted details, the status will get changed to 'Approved'. When the request is approved by the Exchange, member will receive the approved status with the reference no in the email-id provided by him to the exchange.
4. **Rejected:** When the member reports a shortfall in the networth, the status for such request will be shown as 'Rejected'. Even when the Exchange rejects the submitted request, that time also member will see the status as 'Rejected'. When Exchange rejects the request, member will receive the rejected status with the rejected reason in the email-id provided by him to the exchange.

When member can resubmit the details in case of a rejection.

The screenshot displays the NSEIL Compliance portal interface. At the top, there's a header with the NSE logo and a navigation bar. The main section is titled 'HALF YEARLY NETWORTH MIS'. Below this, there's a form with the following fields:

- Member Name: ABC Ltd
- Member Code: 12345
- Reference No.: (empty)
- Status: SELECT (dropdown menu)

Below the form, there are 'Search' and 'Reset' buttons. Underneath, a table displays the submission details:

Item Code	Member Name	Networth Method	Submission Date	Date of Revised Submission	Status	Reference No.
1	ABC Ltd	DR, L.C. GUPTA METHOD	Apr 17, 2017 11:18:59 AM	Apr 17, 2017 11:25:05 AM	REVISED	12/HALF_NET/0417/427

At the bottom of the page, there's a pagination bar showing 'Page 1 of 1' and a 'View 1 - 1 of 1' indicator.

To resubmit the request, member needs to click on the reference no. When he clicks on the reference no, half yearly submission form with previously submitted values will be launched. The numeric fields will get enabled for the member to enter the amount such that member is enabled to resubmit the form.

When member resubmits the request, the reference no will not get changed. It will remain the same, but the status will get changed to '**Revised**' which will later be changed to '**Rejected**' or **Approved** by the Exchange.

Networks of Excellence

 Compliance Welcome shachi

HALF YEARLY NETWORK MIS

Member Name
ABC Ltd

Member Code
12345

Reference No.

Status
SELECT

Search

Reset

Item Code	Member Name	Network Method	Submission Date	Date of Revised Submission	Status	Reference No.	
1	12345	ABC Ltd	DR. L.C. GUPTA METHOD	Apr 17, 2017 11:18:59 AM	Apr 17, 2017 11:25:05 AM	REVISED	12/HALF_NET/0417/427

Page 1 of 1

View 1 - 1 of 1